

October 12, 2006

The Board of Public Works & Safety met at 4:00 p.m. on the above date in the Meeting Room at City Hall Annex with Mayor Knowles presiding and members Askren and Williams attending. Others attending were Chief Beloit; Supt. Givens; Acting Fire Chief Reese; Attorney Funkhouser; Barry Tanner - Apex Engineering; Aaron Andrews; and arriving during the meeting, Comm. Epison.

Mayor Knowles called the meeting to order by stating members were either mailed or hand carried copies of the minutes of their previous meeting and by asking if there were any corrections or additions. She added if not, she entertains a motion to waive their reading and to approve the minutes as presented.

Board member Williams moved the reading of the minutes be waived and they be approved as presented. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mayor Knowles reminded the Audience that anyone wishing to address the Board should approach the podium and state their name and the nature of their business.

Mayor Knowles requested action on the claims presented.

Board member Williams moved the claims presented be allowed for payment. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

*****CLAIMS*****

Mayor Knowles stated they will now hear the reports of the Departments.

Acting Fire Chief Reese stated he has no report.

Mayor Knowles asked if there were any questions ?

There were none.

Supt. Givens reported, from the last meeting, the hole in the yard on Coronado has been fixed, though he had been misinformed on the cause. He added it appears the problem is in the lateral, not the main sewer line, making it the homeowners responsibility. He added he went and took some pictures, etc. and gave the TMI bill to the homeowner, who agreed that they should pay for the work.

Supt. Givens then reported on the hole on College Avenue, the cave in spot in front of the water department. He added Hydromax fixed it the first time but he would really like to televise that line for investigation for the best solution to permanently fix it. He added he is pretty sure he knows the problem, but he would the camera for verification.

Mayor Knowles agreed she had told Supt. Givens to do some investigative work.

Supt. Givens continued his report by stating there is an 11 year old meter in the lab that went out. He added he does have a quote from Orion for a new one not to exceed \$,1497.00, though USA Bluebook did have one that may be cheaper. He added is not sure he is comparing apples to apples, he needs to check that out..

Board gave permission for Supt. Givens to proceed.

Mayor Knowles asked if there were any questions ?

There were none.

Comm. Epison arrived at the meeting.

Comm. Epison then stated leaf collection will begin next week, with the schedule being the same as the trash collection schedule. He added they will make up areas on the weekends. He then stated Saturday and Sunday the street department will be working on the markings on Main Street between 3rd and 4th, as a result, that street will be closed most of the weekend. He then asked if the Board has decided what they would like to do with the parking meters, would they like to auction them ?

Board member Askren replied yes.

Mayor Knowles added the Council also discussed this issue on Tuesday evening.

Attorney Funkhouser stated they can either auction them or take bids on them.

Mayor Knowles added an auctioneer could be costly.

Board member Williams stated they could do a silent bid and set a minimum price.

Mayor Knowles recommended they proceed.

Board member Williams suggested Comm. Epison use his discretion in disposing of them.

Mayor Knowles added they should take the least expensive route.

Board member Williams suggested they have fun with it, have the auction on the court square or something.

Mayor Knowles suggested they try to coordinate it with the riverfront celebration.

Attorney Funkhouser reminded the Board at least 10 days notice is required for publication in the newspaper.

Mayor Knowles questioned the silent bid process.

Board member Williams stated he does not believe they would have to use a licensed auctioneer.

Attorney Funkhouser replied he believes they do,

Board member Williams agreed they should take the cheapest route they can, get a quote from an auctioneer possibly.

Comm. Epison continued his report by stating the roof on the old dog pound building needs replaced. He added he currently stores equipment in there and they really need to be able to keep using it. He stated the men at the street department can do the work, putting on a tin roof - Mount Vernon Home Center has quoted \$1,472.33 for the materials.

Mayor Knowles asked what they use it for again ?

Comm. Epison replied for storage of equipment, mowers, weed eaters, etc. He added the building is 14' from the bottom to the top of the roof and 83' long.

Mayor Knowles replied that is fine with her.

Board member Askren moved Comm. Epison be permitted to proceed with the new roof. Seconded by Board member Williams.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Comm. Epison stated they currently have three packers, with the newest being a 2004. He added he has been doing some price checking and from August 2005 to August 2006 it has cost \$10,000 in repairs to keep the oldest packer maintained and running. He stated per his budget, it would be easy for him to obtain a new packer and he would like to do that this year. He stated he could trade in the old one and have a own payment of \$10,000, payments would be \$20,000.

Attorney Funkhouser added if the cost is over \$25,000, Comm. Epison has to advertise and obtain sealed bids.

Mayor Knowles moved Comm. Epison prepare the specifications for a new packer for the bid process. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Comm. Epison continued his report by stating they have some storm sewer issues around town, though in Country Club they are 2/3 done on a three part problem. He added he has quotes from three contractors to tear out a culvert and replace it with a larger concrete culvert, on Pleasant Valley Drive.

Mayor Knowles added she has had a lot of complaints about the standing water there, especially when the rain is heavy.

Comm. Epison added all quotes are under \$25,000.00.

Mayor Knowles stated hopefully this work will relieve the problem.

Comm. Epison agreed and added it is going to be a big job. He then stated he would prefer to take the quote from the contractor with the next to lowest bid, he knows they would do a good job. He added the city will be providing all materials.

Mayor Knowles stated she would like to study this a little closer tomorrow.

Comm. Epison stated he would like to get the go ahead so he could get the ball rolling; possibly let Mayor Knowles review the quotes and give her approval before the next meeting.

Both Board members agreed that was fine.

Mayor Knowles stated she will report back to the Board.

Board member Williams moved Comm. Epison get with Mayor Knowles on the quotes for the work and Mayor Knowles can make the decision and report back to the Board. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Comm. Epison concluded his report by stating a vendor came by some time ago presenting a drop/go switch bed for the dump trucks. He stated he does have a quote. He added this equipment would essentially make the dumps multi-task vehicles. He stated the quote also includes a chipper bed, and an extra flat bed and skid. He added the total price was around \$30,000.00 to have the equipment installed, around \$10,000/year on payments.

Board member Askren asked if this was in his budget ?

Comm. Epison replied yes.

Board member Williams stated he would like more time to study this, it should be tabled until the next meeting.

Board concurred.

Mayor Knowles asked if there were any questions ?

There were none.

Chief Beloit stated there is an opening on the Reserve Police Force and he would like to bring Brett Fletscher on as a reserve. He added Mr. Fletscher is currently #1 on their hiring list as well.

Mayor Knowles moved permission to add Mr. Fletcher be given. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mayor Knowles asked if there were any questions ?

There were none.

Mayor Knowles stated on the Legal portion of the Agenda is Countrymark with a request for a sewer tap at their river view building.

Mr. Barry Tanner stated he is with Apex Engineering, on Countrymark's behalf, to request the tap. He added the building is 12,320 sq feet with 20 employees, office space, and a truck and weld shop. He added their usage would be 400 gallons per day, peak at 1600, sanitary sewer flow, operational Monday through Friday.

Supt. Givens stated he has discussed this with Mr. Tanner before and it looks fine to him.

Mayor Knowles stated Mr. Tanner needs to get with Attorney Funkhouser for the paperwork, as this tap is out of the city limits.

Board member Williams moved tap be approved, pending completion of paperwork. Seconded by Mayor Knowles, who then stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mayor Knowles stated in the Audience is Aaron Andrews, the city's GPS consultant.

Mr. Andrews stated he is present to request some more GPS equipment. He stated he has quotes from three different companies, approximate cost \$3,600.00l. He added the equipment will be used to obtain survey grade accuracy.

Mayor Knowles stated Allen Precision has been used before.

Mr. Andres agreed but added Hayes is cheaper by 7% if the equipment is ordered on line.

Mayor Knowles moved Mr. Andrews be permitted to purchase the equipment from Hayes. Seconded by Board member Williams.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mayor Knowles asked if there was any Old Business ?

There was none.

Mayor Knowles stated under New Business, there is going to be a block party on Kennedy Drive Saturday night, and they would like permission to block the street.

Board member Williams moved permission be given. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mayor Knowles then stated there will be a free Shred Day at the CVC parking lot on October 20 from 10:00 a.m. to 2:00 p.m. She added the public can shred 100 pounds of their sensitive documents for free.

Mayor Knowles reminded the department heads that anyone wishing to sell back vacation needs to get their letter to the Clerk-Treasurer's Office by November 1.

Mayor Knowles concluded her report by state the Spirit of Jefferson will be at the riverfront on November 5, 2006 for three cruises, a lunch cruise, an afternoon sightseeing cruise, and an evening dinner cruise. She stated if participation is good, maybe Mt. Vernon can be added to their regular schedule.

Mayor Knowles stated if there were no further business, she entertains a motion to adjourn.

Board member Williams moved the meeting be adjourned. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously and adjourned the meeting.

Rosemary L. Knowles

Mayor

ATTEST:

Cristi L. Wolfe

Clerk-Treasurer